



J.O.T. Industries

"helping you grow one step at a time"[™]

Accounting, Bookkeeping, Tax, Notary

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Capability Statement

BUSINESS SUMMARY:

J.O.T. provides comprehensive Accounting, Bookkeeping, Taxes, Business Consulting, and Financial Analysis to ensure your accounting and financial systems keep pace with your business needs.

CAPABILITIES:

Financial Statements & Analysis:

Provide accounting services to our varied clientele. Analyzing the nature of your business and financial transactions, current technology, future business plans and emerging needs we identify and implement solutions that are flexible enough to grow and change with your business.

Tax Preparation & Planning:

Effective tax preparation and planning can minimize your future tax liability. Understanding how the latest federal, state, local tax legislation and other developments affect you and your business. Constantly identifying new ways to reduce federal, state, or local tax liabilities.

Accounting Software Selection & Implementation:

Software as a service (SaaS), cloud computing, and other technological innovations are adding more dimensions to technology decisions.

FACILITIES AND EQUIPMENT:

Office Space

Meeting Rooms

Laptops (Window & MacBook)

External Hard Drives

Printers (Laser & Color)

Scanners

Monitors

EXPERTISE:

- Accounting
- Bookkeeping
- Financial Analysis
- Budgeting/Forecasting
- Special Reports
- Project Tracking & Reporting
- Taxes (Federal/State/Local)
- Payroll
- Business Consulting
- Notary

CUSTOMERS:

- Government
- For-Profit
- Non-Profit